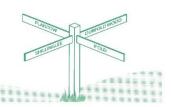
# PLAISTOW AND IFOLD PARISH COUNCIL



MINUTES of the Winter & Emergency Plan Committee of Plaistow and Ifold Parish Council held on Tuesday 27<sup>th</sup> September 2022 at Kelsey Hall, Ifold.

Present

Cllr. Paul Jordan (Chair of the Parish Council); Cllr. Sophie Capsey; Cllr. Doug Brown; Cllr. John Bushell; Mr. Guy Wicker, Co-opted Member (no voting rights); Mr. Jon Pearce, Co-opted Member (no voting rights) and Catherine Nutting (Clerk & RFO).

There was one (1) member of the public in attendance.

WEP/22/014

Apologies were received and accepted from Cllr. Whithouse and Cllr.

**Apologies** 

Griffith.

WEP/22/015

**Meeting Chair** 

Committee Members unanimously appointed Cllr. Capsey as the meeting Chair.

WEP/22/016

**Disclosure of interests** 

No interests were declared.

WEP/22/017

Minutes

Actions:

It was **RESOLVED** to **APPROVE** the **MINUTES** of the meeting held on **27**<sup>th</sup> **April 2022**, which will be signed by the Chair of the meeting via Secured Signing, in accordance with Standing Order 9(d), as a true record. The signed minutes will be available on the Parish Council's

website.

WCDSI

Clerk & Cllr.
Capsey

WEP/22/018

**Public participation** 

None received either in advance, or during the meeting.

WEP/22/019

Matters arising from the previous meeting

Actions:

a. Update salt bin signage & winter plan information

The Clerk will ensure that the signage within the Parish salt bins has been updated.

Clerk / Cllrs. Whitehouse and Jordan

b. Winter Plan information added to website
 The Clerk will create a Resilience webpage and ensure that
 the Winter Plan information is provided, including links to
 WSCC Highway's gritting routes.

### https://www.plaistowandifold-pc.gov.uk/resilience

c. External socket installed at Winterton Hall The electrician used by the Winterton Hall Management Committee, Mr Webber, is awaiting information regarding the available generator from Cllr. Whitehouse.

# WEP/22/020 Winter Plan document

Actions: Mr Pearce /

Clerk

Mr Pearce will provide the Clerk with the document as drafted for the Clerk to make the final amendments and submit to WSCC by 3<sup>rd</sup> October. The document will be uploaded to the Parish Council's website, on the designated Resilience page.

#### WEP/22/021 Development of Emergency / Resilience Plan

Action: Clerk

The Committee **RESOLVED** to appoint **DEE THORNTON** to draft the Parish Council's Emergency / Resilience Plan, under the WSALC Emergency / Resilience Plan Drafting Pilot Scheme. The **AGREED BUDGET** was £250 only.

#### WEP/22/022 Winter 2022/23

The Committee **AGREED** that there were no other specific requirements for winter 2022/23 which required advance

preparation.

## WEP/22/023 Committee expenditure review for financial year & Budget review

Action:

The 2022/23 budget is £1,000 - £360 for the annual WIFI cost and £640 for other expenditure. To date, the total expenditure stands at £119.80.

In 2023/24, the Committee will require the same budget of £1,000.

#### WEP/22/024 Items to be added to the next meeting agenda

None specified.

#### WEP/22/025 Date next meeting

Actions:

7<sup>th</sup> March 2023, 7:45pm, Kelsey Hall, Ifold

Clerk

There being no further business, the Chair closed the meeting at 20:10